

**Oyster River Cooperative School District
REGULAR MEETING**

September 26, 2018

OR High School - Library

7:00 PM

o. CALL TO ORDER (7:00 PM)

I. 6:30 – 7:00 PM MANIFEST REVIEW AT EACH SCHOOL BOARD MEETING.

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

- Motion to approve 09/12/18 regular meeting minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

B. Board

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

B. Superintendent's Report

- Middle School Update
- Strategic Plan Update
- Orchard Drive Community Forum

C. Business Administrator

D. Student Senate Report

E. Other:

VII. DISCUSSION ITEM

- Review of Letter by Kenny Rotner to the Secretary of Education.
- Mental Health Plan for 2018 – 2019 – Heather Machanoff

VIII. ACTIONS

A. Superintendent Actions

B. Board Action Item

- Motion to approve sending letter by Kenny Rotner to the Secretary of Education.
- Motion to approve ORMS List of Activity Stipends.

IX. SCHOOL BOARD COMMITTEE UPDATES

A. Manifest Reviewed and Approved by Manifest Subcommittee.

X. PUBLIC COMMENTS

XI. CLOSING ACTIONS

A. Future meeting dates: 10/10/18 – Workshop/Abridged Regular Meeting – ORHS – Library – 7:00 PM
10/24/18 – Regular Meeting – ORHS – Library – 7:00 PM
11/7/18 – Regular Meeting – ORHS – Library – 7:00 PM
11/8/18 – Board Budget Workshop – Lee Safety Complex – 8:00 AM

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If needed}

NON-MEETING SESSION: RSA 91A:2 I (a)

- Strategy or negotiations with respect to collective bargaining.

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**If you require special
communication aids, please
notify us 48 hours in
advance.**

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|--------------------|----------------------------|
| • Brian Cisneros | Term on Board: 2018 –2021 |
| • Thomas Newkirk | Term on Board: 2016 - 2019 |
| • Kenneth Rotner | Term on Board: 2016 - 2019 |
| • Denise Day | Term on Board: 2017 - 2020 |
| • Michael Williams | Term on Board: 2017 - 2020 |
| • Allan Howland | Term on Board: 2018 - 2021 |
| • Daniel Klein | Term on Board: 2018 - 2021 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District
Regular Meeting**

September 12, 2018

Oyster River High School

7:00 p.m.

DRAFT

SCHOOL BOARD: Denise Day, Brian Cisneros, Tom Newkirk, Dan Klein, Al Howland, Michael Williams, and Kenny Rotner
Student Representative: Patty Anderson

ADMINISTRATORS: Superintendent Morse, Todd Allen, Sue Caswell, Jay Richard, David Goldsmith, and Catherine Plourde

There was one member of the public present.

II. APPROVAL OF AGENDA:

Additions:

Letter to Secretary of Education regarding use of Federal Funds for training teachers to use firearms

Re-sign the DOE25, balance fund retention, and MS25.

Denise Day moved to approve the agenda with above additions, 2nd by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.

III. PUBLIC COMMENTS:

Dean Rubine from Lee talked about musical instruments being allowed on the buses.

IV. APPROVAL OF MINUTES:

Motion to approve the 8/29/18 minutes:

Brian Cisneros moved to approve the 8/29/18 minutes, 2nd by Al Howland. Motion passed 7-0.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District: None

B. Board: Al Howland thanked everyone at the high school for all the work yesterday at the election. There were over 2,300 people that voted yesterday.

Brian Cisneros noted that Carrie Vaich and the staff have done a great job with all the construction at Mast Way.

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Report:

Todd Allen discussed the NHSAS Science Results with the Board. All 5th, 8th and 11th grade students in the state of NH took the NHSAS Science Assessment for the first time in the spring of 2018.

NH Science Assessment Data for ORCSD 2017 and 2018:

% Proficient

Grade	2017 Science NECAP	2018 NH SAS Science Assessment Oyster River	2018 NH SAS Science Assessment State of NH
5	Did not test	64	43
8	58	73	42
11	41	59	41

SAT Analysis of Science Sub-scores

11th Grade Students

Year	OR Average	NH State Average	National Avg.
2017	29	26	25
2018	28	26	25

Kenny Rotner asked if this information is something that we can use in our teaching? Todd Allen replied that it is aligned with the Next Generation Science Standards and these results in the next few years will be helpful.

B. Superintendent's Report:

The Screening Committee has picked Lavallee Brensinger as the Architect at the Middle School. He presented the pre-bond design and budgeting timeline that they worked up. They will be attending the first Board meeting in October. There will also be a three-day workshop that will include teachers, Board members, parents, administrators, and community members on October 15, 16, and 17. This firm has built 40 schools with about half of them being middle schools.

C. Business Administrator: Sue Caswell, Business Administrator, mentioned that since the last Board meeting a large expenditure from last year needs to be charged to the 2017-18 budget. This will result in a smaller fund balance of \$642,842. At the last meeting, the Board authorized a transfer of \$400,000 to the Fund Balance Retention Account. Based on our estimates for tax rates in each community, she is recommending revising this amount to \$350,000. This will leave \$292,842 to offset the 2018 rate.

Al Howland moved to revise the MS25 and the DOE 25, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

Al Howland moved to approve the revision of the retention amount to \$350K, 2nd by Brian Cisneros. Motion passed 6-1 with Michael Williams opposing and the Student Representative voting in the affirmative.

D. Student Senate Report:

Student Representative Patty Anderson reported that there are 220 parking passes available for the students and over 400 junior and seniors at the school. The seniors get passes and the juniors go into a lottery for the remainder of the passes. Freshman elections were yesterday, and their speeches were impressive. They have started planning spirit week. Play auditions were today. Open house is on September 20. There is a journalism summit on the 18th. The world cultures forum is on September 21st. There are members going to the Teen Driving Safety Conference in Concord that will focus on distracted driving.

E. Other: None

VII. DISCUSSION ITEMS

Proposed Letter to Secretary of Education against use of Federal Funds for training teachers to use firearms: Kenny Rotner is incredibly troubled about the violence in our schools and allowing diversion of funds that is currently being used to enhance education to divert them to train and arm staff members. The Secretary of Education has since said that this will now be up to the states how they want to use the funding. Kenny would like to draft a letter to the Secretary of Education against using any federal funding for the

training of teachers to use firearms. Kenny would present a draft to the Board for final approval.

Al Howland moved to authorize Kenny Rotner to draft a letter to the Secretary of Education against use of federal funds for training teachers to use firearms, 2nd by Dan Klein. Motion passed 7-0 with the Student Representative voting in the affirmative.

FY20 Budget Calculations and Discussion:

Sue Caswell detailed the 2020 calculations with the Board.

The capital budget is currently at \$1,432,891. The Board committed to adding an additional \$400,000 each year for the middle school project. This year's budget will need to support the renovations at Moharimet and any funds needed for the pre-construction costs of the middle school. The estimate for pre-construction costs is \$800K for the 2019-2020 fiscal year. We are predicting an additional \$600K will cover these costs.

Using these estimating assumptions, she has outlined what the increases might look like for 2020. This increase would raise the general fund for budget by 4.13%.

Guild Contract	\$587,169
ORPaSS Contract	\$ 64,939
ORBDA Contract	\$ 36,855
Health at 10%	\$540,000
Capital Account	<u>\$600,000</u>
Total	\$1,828,963

It should be noted that this estimate does not include increases for other bargaining and non-bargaining unit employees which includes program directors, central office, maintenance and technology staff. We are negotiating with the custodial/secretary and the administrators unions. Regarding additional revenues, we anticipate an increase in tuition students. A reasonable estimate for tuition would be an additional \$180,000.

Sue added that there are several other items to think about in the budget goals discussion.

The current CIP account has \$1,432,891. We put the additional funds from the health insurance savings in this account. If we add \$600K to this account, we will have \$2,032,891 for the 2019-20 budget. This will cover the first lease payment for the Siemen's project, the Moharimet entrance project and leave \$800K for the middle school design fees.

The Retention Account will have \$350K available for emergency expenditures or tax relief. The Benefits Stabilization Account has a June 30, 2018 balance of \$460,000. There is also \$18,705 in a Facilities Trust Fund. We also have the Orchard Drive property we hope to sell and transfer the proceeds to the Facilities Trust Fund. These funds are available to offset the increase in expenditures if needed.

FY20 Budget Calendar:

September 12 School Board Goals FY20 Budget

October 2: Superintendent Department Reviews

November 5: Draft Budget Distribution

November 8: Workshop session with the Board - 8:00 – 1:00 Lee Safety Complex

November 14: Regular Board Meeting Discussion

November 28: Budget Workshop with Board

December 5: Regular Board Meeting set budget

January:* Town Budget Forum Lee Safety Complex

January:* Madbury Town Hall

January:* Durham Town Hall

January 8: Public Hearing

February 5: First Session Deliberative Session

March 12: Second Session/Voting by Ballot

*Town dates to be determined.

Al Howland moved to approve the budget calendar with the understanding that we may change the Board Workshop Day, 2nd by Michael Williams. The motion passed 7-0 with the Student Representative voting in the affirmative.

FY 20 Budget Goal:

The Board discussed with Superintendent Morse 3.75% as a realistic possible budget percentage increase as a goal. They would like to see a couple scenarios one with 3.25 % increase, and one with a 3.75%. Michael Williams suggested

possible breaking out non-essential items such as the Moharimet renovation and place them on a separate warrant article. Another possibility would be to put the Moharimet project in two phases.

NHSBA Proposed Resolution: Tom Newkirk discussed the NHSBA Resolution.

Proposed Resolution: The NHSBA supports legislation that makes clear the authority of local school district to restrict all but authorized police and security officers from bringing firearms onto school property. This restriction applies to all students, school visitors, employees, volunteers, those attending school functions, and those voting when the polling place is in a school.

In an August 2016 ruling the Attorney General stated that the NH Open Carry law allows guns to be brought into polling places (including schools). The state of NH, in his opinions, has no authority to enforce the Gun Free School Zone Act.

Denise Day moved to adopt the resolution as written to be presented, 2nd by Al Howland. Motion passed 7-0 with the Student Representative voting in the affirmative.

October 10th School Board Meeting: Superintendent Morse discussed having the first part of the meeting be a workshop for the Middle School.

Al Howland moved to have the first part of the October 10th School Board Meeting as a workshop, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

Creation and Charge for Adjunct Middle School Facilities Committee:

Superintendent Morse talked about the Board's input at the Facilities Committee for the Board to always be kept in the loop and suggested having two Board members be a liaison to the Committee and be able to report back to the Board.

Al Howland moved that Tom Newkirk and Brian Cisneros be appointed as liaisons to the Superintendent's Middle School committee, 2nd by Denise Day. Motion passed 7-0 with the Student Representative voting in the affirmative.

VIII. ACTIONS

A. Superintendent Action Item: None

B. Board Action Items:

Motion to appoint ORCSD SRO and Truant Officers for Durham, Lee and Madbury:

School Resource Offer for ORHS/ORMS: **Officer Holly Malasky
Durham**

Truant Officer Mast Way School: **Officer Justin A. Doty Lee**

Truant Officer Moharimet School: **Officer Joseph McGann
Madbury**

Brian Cisneros moved to approve the above slate of SRO and Truant Officers for the District, 2nd by Dan Klein. Motion passed 7-0 with the Student Representative voting in the affirmative.

Motion to approve ORHS List of Coaches and Volunteers for the Fall:

Volunteer Positions:

Jonathan Rojas **High School Boys Reserve Soccer**

Morgan Baumgartner **High School Girls Soccer**

Cameron Calato **Varsity Baseball Head Coach: \$4,134**

Denise Day moved to approve the above ORHS Volunteer and Paid Coaches, 2nd by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.

IX. SCHOOL BOARD COMMITTEE UPDATES:

Denise Day reported that the Long-Range Planning Committee is meeting tomorrow evening.

Kenny Rotner reported that there was a 6:30 manifest meeting this evening and the following manifests were approved:

Payroll Manifest #5: \$861,898.14

Vendor Manifest #2 Revised: \$339,426.10

Vendor Manifest #6: \$526,691.54

Kenny Rotner reported that the Policy Committee met today.

X. PUBLIC COMMENTS: None

XI. CLOSING ACTIONS:

A. Future Meeting Dates:

9/26/18 Regular Meeting ORHS Library 7:00 p.m.
10/10/18 Workshop/Regular Meeting ORHS Library 7:00 p.m.
10/24/18 Regular Meeting ORHS Library 7:00 p.m.

XII. NON-PUBLIC SESSION RSA 91-A:3 II (if needed)
NON-MEETING SESSION: RSA 91-A2 I (if needed)

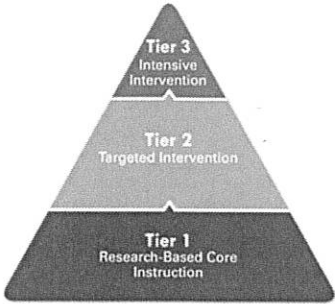
XIII. ADJOURNMENT:

Michael Williams moved to adjourn the meeting at 8:50 p.m., 2nd by Brian Cisneros. The motion passed 7-0 with the Student Representative voting in the affirmative.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary

Mental Health and Wellness

2018-2019 School Year



- All buildings have completed the SHAPE Assessment (Student Health Assessment and Performance Evaluation)
- 5 Year Strategic Goal planning is taking place currently
- Common themes at all levels includes SEL curriculum integration and MTSS for mental health development

SHAPE System

Quality Assessment

- Teaming
- Needs Assessment/Resource Mapping
- Screening
- Evidence-Based Services and Supports
- Evidence-Based Implementation
- School Outcomes and Data Systems
- Data-Driven Decision Making

2018-2019

K-12	All levels are developing MTSS (Multi Tiered Systems of Support) Teams and protocols Implementation/investigation of universal screening tools
K-4	Test Drive of Social-Emotional Learning (SEL) curriculum program Open Circle Use of DESSA screening tool

2018-2019	5-8	Continued work developing Advisory program and curriculum Introduction of HAVEN to the Middle school curriculum
	9-12	Completion of the student-led Mental Health forums for all grades and a community evening event S.O.S (Signs of Suicide) curriculum completed 2 nd year of implementation Incorporation of Youth Connect Suicide Prevention training for upperclassmen

Office of the Principal
Oyster River Middle School
1Coe Drive, Durham, NH 03824
868-2820

INTEROFFICE MEMORANDUM

TO: Superintendent Morse
FROM: Jay Richard
DATE: 9/20/18

RE: Nominations for Activities and Stipends

Please nominate the following individuals for their listed activity:

Name	Activity	Stipend	Years	Longevity	Total
Laurenne Ramsdell	MS News	\$1,009	0	\$0	\$1,009
Michele Martin	MS Science Club	\$606	8	\$225	\$831

Thank you.